The Service-Learning Partners program allows you to interact with clients or work as support staff in community service organizations that address issues, topics and themes you are learning about in psychology. Through this educational and service-oriented curriculum, you apply the information learned in your courses to practical, real-life situations. You will work with community organizations to seek solutions to community problems. All correspondence can be directed to the above contacts. Dr. Michael Hurley will handle grading and most other issues. Heather Hare is the contact regarding logistical issues concerning your service-learning site.

Resources

Service-learning information, including forms, the service-learning handbook, and the service-learning partners list, can be accessed through CSL’s webpage, www.gmu.edu/student/csl. The service-learning handbook is required reading. It includes basic information on service-learning, provides tips on finding a community learning site and contains a worksheet on writing learning objectives.

Requirements All late submissions will be penalized.

1) Attend the orientation session on Tuesday, May 23 and complete a minimum of 45 hours of direct community service at your placement site. Commute time is NOT included in the service hours. You are responsible for finding a community-learning site. If you do not have a site as of yet, please contact Michael Hurley or Heather Hare. Ideally, on-site work should begin no later than May 31, 2006 and continue through no later than August 11, 2006.
2) **Post and respond to five discussion questions** on the class WebCT bulletin board. This site is up and available for posting. Please utilize your GMU email stem (e.g., mhrury2 for Michael Hurley) as your ID and the last four digits of your Student ID as your password. This should be the case for all of you. Every student should respond to each question thoughtfully and substantially. Additionally, students should provide a relevant comment to at least one other student’s response. Please see the course’s WebCT bulletin board for further information. If you have not used WebCT before, please contact STAR (Student Technology Assistance and Resource Center), 229 Johnson Center, (703) 993-8990 for assistance.

10%

3) Complete and return a copy of the **Service-Learning Contract** (after you and the community service supervisor have signed it) to Heather Hare in at the Center for Service & Leadership in ENT 442 (MS 2F3) **NO LATER THAN May 31, 2006**. All students who fail to submit the service-learning contract by May 31 may be dropped from the course unless they have discussed the delay with Dr. Hurley and have received a deadline extension.

4) Record your service hours and tasks/projects by keeping an ongoing **log** throughout the time you are on-site. The log should note your observations during each on–site visit; tasks should relate to your overall learning objectives (i.e., if your learning objectives stress working with children, ensure your tasks reflect this). Writing “June 1- volunteered” is not enough! The log is included with your final project and should be typed. The log is included and graded with your final project.

5) Submit two typed **personal reflection papers** using the questions that follow (see “Class Schedule and Assignments” at the end of this document) to focus and structure your thoughts. A minimum of 1.5 pages at 12-point font (double-spaced) per entry is expected. This is separate from the log. Writing reflection papers is one way to forge a link between service and your learning process. It is your opportunity to examine your motivations, monitor your personal growth and clarify your values, as well as an opportunity to explore some of the underlying causes of the issues and themes you are addressing in class. Reflection papers are not merely logs of the events that you experience, but your response to those events. The format should include the question and question number, your name and course number. The reflection papers will be discussed at the two reflection sessions during the semester (see below). Entries can be emailed to Dr. Hurley at mhrury2@gmu.edu; alternatively, you may submit a printed copy to Dr. Hurley’s box in the David King Hall mailroom.

25%

6) Attend both **reflection sessions** with Dr. Hurley and Heather Hare during the semester. These sessions - which fall on **Tuesday, June 20** and **Tuesday, July 25** - provide an opportunity to discuss your work at your community learning setting, and to learn about what your colleagues in this course are doing.

10%
7) Your community service supervisor will submit a **written evaluation** at the end of the semester, which discusses your overall performance of assigned tasks. 

*10%*

8) Submit a **final project** (in a two-pocket folder) that includes:

- Brochures and information about the organization, if available.
- Completed Log.
- Completed Time Sheet.
- Letter from community learning site supervisor verifying hours. Letter should be on official organization letterhead.
- A 3 to 5 page typed essay that integrates your learning at the community learning setting with your psychology coursework. You should also address the learning objectives that you set for the course, and how effectively you were able to meet them through this experiential learning opportunity.

Unless other arrangements have been made, final projects are due **August 11, 2006** by 1:00 pm in Dr. Hurley’s office in David King Hall (room 2086). You are encouraged to review your log of tasks/projects and journals to serve as a reference for your final project. 

*25%*

* **Grade Policy**

Final grades will be given accordingly: 90 – 100 = A range (A- to A+), 80 – 89 = B range (B- to B+), 70 to 79 = C range (C- to C+), 60 to 69 = D, below 60 = F.

If you are a student with a disability and you need academic accommodations, please see me and contact the Disability Resource Center (DRC) at 703-993-2474. All accommodations must be arranged through that office.
Class Schedule and Assignments:

May 23  Orientation Session @ 12:00 noon in DK 2054

May 31  Deadline for submission of service learning agreement to Heather Hare
         AND Deadline for beginning your hours at your community site.

June 5   WebCT Posts for question #1 due by midnight

June 12  WebCT Posts for question #2 due by midnight
         Recommended number of service hours completed: 10

June 16  Reflection Paper #1 due by 5pm.
         *Describe your responsibilities at your community learning site. How do
          these responsibilities assist you in meeting the learning objectives you
          have set for this course?*
         Recommended number of service hours completed: 15

June 20  Reflection Session #1 @ 12:00 noon in DK 2054

July 5   Submit for approval (via e-mail to Dr. Hurley or in Dr. Hurley’s
         mailbox) the APA reference for the article you have selected for
         reflection paper #2.
         WebCT Posts for question #3 due by midnight
         Recommended number of service hours completed: 25

July 10  WebCT Posts for question #4 due by midnight
         Recommended number of service hours completed: 30

July 14  Reflection Paper #2 due by 5pm.
         *Locate and read an academic journal article (NOT a textbook chapter)
          that discusses the psychology specialization/topic that you are addressing
          through your service. Would the author have a different point of view by
          serving at your community learning site? With what do you agree? With
          what do you disagree?*
         Recommended number of service hours completed: 35

July 25  Reflection Session #2 @ 12:00 noon in DK 2054

July 31  WebCT Posts for question #5 due by midnight
         Recommended number of service hours completed: 40

August 11 Final Project due by 1:00 p.m.
         **Required number of service hours: 45**